

WPB (SSA #33) Commission Meeting Minutes

Wednesday October 17, 2018 7:05 PM – 8:40 PM

Wicker Park Field House

1425 N. Damen

In Attendance:

Brent Norsman (BN)

David Ginople (DG)

Wayne Janik (WJ)

Joe Hall (JH)

Rebecca Dohe (RD)

Marcy Huttas (MH)

Guests- Alice Howe (SSA Program Specialist), Pamela Maass (WPBCC Executive Director), Brett Keeshin (resident)

1. Call to Order at 7:04 PM

Introductions – Chair

2. Review of September 19, 2018 Meeting Minutes

Discussion: AH will alter Motion 3 to state the motion was to reimburse WPBCC for funding Hebru Brantley's mural.

3. Financial Reports for July 2018; delivered by WJ

Motion to approve the minutes by RD; Seconded by: RD

4. Financial Reports for September 2018; delivered by WJ

Motion to approve the minutes RD; Seconded by: JH

Discussion: SSA staff will begin tracking allocated vs. unallocated funds.

5. Chamber of Commerce ED Report; delivered by PM

- a. Updates were provided on the most recent Chamber events, including the WPB Fall Dinner Crawl, September and October's monthly mixer, the women's networking events, Trick or Treat with the West Town Chamber and a Day of the Dead Event with Alderman Moreno, 1st Ward First, Westtown Bucktown Neighborhood Association and CLEO Events. WPBCC will be tabling at Boo-Palooza in Wicker Park and the Farmers Market is moving indoors to Chop Shop on December 1st.

6. Program Manager report; delivered by AH

- a. The Transportation Committee's Wayfinding project is moving forward. Kiosks have been approved and are currently being drawn. Pole locations have been sent to CDOT

for approval. Temporary signs have been placed at “Wicker Tree” and Hebru Brantley’s mural. We have one application submitted for a new commissioner, Chad Jashelski.

7. Nominations for Chair and Secretary

- a. To become effective January 1, 2019:
- b. WJ votes to nominate David Ginople to be our 2019 Chair; JH seconds
- c. WJ votes to nominate Brent Norsman to be our 2019 Secretary; JH seconds

8. Reports of Committees

- a. Executive; delivered by DG

Motion 1: On behalf of the Clean and Green Committee, the Executive Committee moves to approve and not to exceed \$88,156.98 from Line Item **2.12 (Sidewalk snow plowing)** as of March 2019. This service will be performed by Christy Webber Landscaping and Cleanslate. Cleanslate will remove snow on Milwaukee Ave at a cost of \$27,156.98, and Christy Weber Landscaping will remove snow on Ashland, Damen, Western, North and Division at a cost of \$61,000. This is a \$790.98 increase over last year’s contract with Cleanslate.

Motion to approve made by: DG; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 2: On behalf of the Clean and Green Committee, to approve and not to exceed \$600 from Line Item **3.01 (Garbage and recycling material program)**, for the purchase of 6 new cigarette trash cans from Terracycle. These will be lengthened by 10 inches. Installation, and maintenance to be performed by Clean Slate. The purchase of cigarette trash cans will be provided by Terracycle.

Motion to approve made by: DG; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 3: On behalf of the Clean and Green Committee, to approve and not to exceed \$8,000 from Line Item **2.08 (Sidewalk maintenance)** for the extension of Clean Slate after dark. This includes eyes on the street and street cleaning on Milwaukee Ave. This service is to be performed by Clean Slate on Friday and Saturday evenings from 6:00 p.m. to 10:00 p.m. This service will start on October 22, 2018 to January 1, 2019.

Motion to approve made by: DG; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 4: On behalf of the Clean and Green Committee, to approve and not to exceed \$14,360 from Line Item **2.02 (Landscaping)** for the renewal of BrightViews contract to maintain the orange planters on Milwaukee Ave. This service is to be performed by BrightView for the four seasons of 2019. This pricing does not include any new planter purchases.

Motion to approve made by: DG; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 5: On behalf of the Promote Committee, the Executive Committee moves to approve funding not to exceed \$14,000 from Line Item **1.06 (Holiday decorations)** for the lights at the Polish Triangle to be completed by Illuminight Lighting Inc. Lights will be installed November 2018-January 2019.

Motion to approve made by: DG; seconded by: BN

All in favor, no opposed, no abstentions

Motion 6: On behalf of the Guide Development Committee, the Executive Committee moves to approve \$25,000 from Line item **1.09 (PR/media relations)** for graphics, billboard and marketing for a new campaign to target traffic near Blue Line stops to highlight Wicker Park and Bucktown shopping and restaurants during the holiday season.

Motion to approve made by BN; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 7: The Executive Committee moves to approve \$5,000 from Line item **2.06 (Public Art)** for the Chopin Theatre's book, "Around Chopin Theatre: A Century in Pictures and Stories" to show photos and the history of the neighborhood.

Motion to approve made by DG; seconded by: WJ

MH, RD, BN in favor, JH opposes

b. Transportation: Pedestrians, Passengers & Bikes; delivered by BN

Motion 8: To approve spending not to exceed \$20,000 from **Line Item 2.05 (Streetscape elements)** for additional orange planters to be placed along Milwaukee Ave and north Damen Ave.

Motion to approve made by BN; seconded by: WJ

All in favor, no opposed, no abstentions

Motion 9: To approve spending not to exceed \$2,500 from Line Item **3.04 (Bicycle transit enhancements)** for three bike pumps to be purchased from Dero and to be placed at the Division, Damen and Western Blue Line stops.

Motion to approve made by BN; seconded by: WJ

MH, RD, DG in favor, JH abstains

Motion 10: To approve spending not to exceed \$15,000 from Line Item **2.05 (Streetscape elements)** for additional SSA branded benches to be installed in 2019.

Motion to approve made by BN, seconded by: WJ

All in favor, no opposed, no abstentions

Motion 11: To approve spending not to exceed \$15,000 from Line Item **3.04 (Bicycle transit enhancements)** for the purchase, permitting and installation of branded and non-branded bike racks to be purchased from Dero and installed in 2019.

Motion to approve made by BN; seconded by WJ

All in favor, no opposed, no abstentions

8. Adjournment Motion

Adjournment at 8:40 PM

Motion to approve made by WJ; seconded by: BN

Passes unanimously