

**WPB SSA #33 Commission Meeting Agenda**  
**Wednesday, September 15<sup>th</sup> 2021 – 8:04 – 9:14 PM**  
**Virtual Meeting via Zoom**

Attendance:

Rebecca Dohe (RD)  
David Ginople (DG)  
Wayne Janik (WJ)

Absent:

Joe Hall  
Marcy Huttas

Guests – Nicole Plecas (Resident, Commissioner Applicant)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager), Pamela Maass (WPBCC Executive Director)

- 1) Call to Order at 8:04 PM
- 2) Review of July 7<sup>th</sup> Minutes

*RD motions. WJ seconds All in favor. **Motion passes.***

- 3) Financial Reports for August & September 2021

*RD motions. WJ seconds. All in favor. **Motion passes.***

- 4) Executive Director Report; delivered by PM
- 5) Program Manager Report; delivered by GK
- 6) Boopalooza 2021 Community Grant

***Motion 1:*** The Commission moves to approve funding not to exceed **\$5,000** from line item **1.10 (Community Grants)** for Wicker Park Advisory Council's Boopalooza event to take place in Wicker Park. (21-0613)

*RD motions. WJ seconds. All in favor. **Motion passes.***

- 7) Motions from committees

**Motion 2:** The Clean & Green Committee moves to approve funding not to exceed **\$75,000** from line item **2.11 (Sidewalk Snow Plowing)** for Christy Webber Landscape to provide all sidewalks in SSA #33 with supplemental snow removal services during Winter 2021-22. (21-0801)

*RD motions. WJ seconds.*

*Discussion: WJ mentions Cleanslate has not submitted a bid for sidewalk snow removal this year due to staffing constraints. Another applicant bid on just the Milwaukee Avenue portion of the RFP, but it was significantly more expensive than Christy Webber's proposal.*

*GK points out that \$75,000 is less than the combined total between Cleanslate and Christy Webber's snow removal contracts for the SSA in previous years.*

*All in favor. **Motion passes.***

**Motion 3:** The Clean & Green Committee moves to approve funding not to exceed **\$10,000** from line item **2.02 (Landscaping)** for Christy Webber Landscape to plant up to five trees in SSA #33 in empty tree pits. (21-0802)

*RD motions. WJ seconds. All in favor. **Motion passes.***

**Motion 4:** The Marketing & Business Development Committee moves to approve funding not to exceed **\$30,000** from line item **1.06 (Holiday Decorations)** for the install and de-install of the 2021-22 holiday snowflake decorations on street poles throughout SSA 33 with Illuminight Lighting. (21-0903)

*RD motions. WJ seconds. All in favor. **Motion passes.***

**Motion 5:** The Marketing & Business Development Committee moves to approve funding not to exceed **\$2,500** from line item **1.06 (Holiday Decorations)** for the install and de-install and printing of the 2021-22 holiday banners with Chicago Event Graphics. (21-0904)

*RD motions. WJ seconds. All in favor. **Motion passes.***

*Discussion: GK clarifies that printing of new banners will likely not be necessary this year according to vendor.*

**Motion 6:** The Marketing & Business Development Committee moves to approve funding not to exceed **\$7,500** from line item **1.06 (Holiday Decorations)** for the install and de-install and repairs of the 606 Damen Overpass Bike Light Installation for the 2021-22 season with Illuminight Lighting Co. (21-0906)

*RD motions. WJ seconds.*

*Discussion: DG expresses concerns with Illuminight Lighting Co. history with the Polish Triangle lights. GK explains that the lighting of the Polish Triangle and Metzger Court should be discussed separately, as Marketing & Business Development Committee would like to post a formal RFP for lighting vendors moving forward in 2022. Illuminights' work on the Holiday Snowflakes has been satisfactory the last 2 holiday seasons, and the 606 installations were an initiative that was completely managed by Illuminight.*

*GK: In previous years it cost \$5,000 for install/de-install. The additional \$2,500 is for repairs to the damage from last holiday season.*

*All in favor. **Motion passes.***

**Motion 7:** The Marketing & Business Development Committee moves to approve funding not to exceed **\$15,000** from line item **1.06 (Holiday Decorations)** for the fabrication of the new festive lighting installation to be installed on the 606 Western Ave. overpass with Illuminight Lighting Co. (21-0907)

*RD motions. WJ seconds. All in favor. **Motion passes.***

*Discussion: GK notes that no designs have been presented yet, but will likely be reviewed among MBD Committee*

**Motion 8:** The Marketing & Business Development Committee moves to approve funding not to exceed **\$11,000**, with **\$8,000** coming from line item **1.06 (Holiday Decorations)** and **\$3,000** from line item **3.01 (Garbage & Recycling Material Program)** for a holiday light recycling and LED light exchange program for the 2021-22 season. (21-0908)

*RD motions. WJ seconds.*

*Discussion: Multiple commissioner mentioned this seemed more expensive than necessary. AH explained that this is likely a high-ball estimate to cover possible overages in the first year of this initiative.*

*DG abstains. **Motion passes.***

**Motion 9:** The Transportation Committee moves to approve funding not to exceed **\$3,300** from line item **2.05 (Streetscape Elements)** to purchase and install up to three additional metal picnic tables to be installed at Metzger Court. (21-0909)

*RD motions. WJ seconds.*

*Discussion: GK notes that even with the 4 new tables, there is a vast amount of unused space and even with 2-3 more tables the plaza will still feel very open and have plenty of room for other programming in the future without feeling crowded.*

*All in favor. **Motion passes.***

**Motion 10:** The Transportation Committee moves to approve funding not to exceed \$20,000 from line item **2.05 (Streetscape Elements)** from the **2022 budget** to fabricate and install ten SSA #33 branded benches with Why Not Iron. (21-0910)

*RD motions. WJ seconds. All in favor. **Motion passes.***

8) Adjournment Motion at 9:14 PM

*RD motions. WJ seconds. All in favor. **Motion passes.***