

WPB SSA #33 Commission Meeting Agenda
Wednesday, January 21st, 2021 – 8:05 – 10:00 PM
Virtual Meeting via Zoom

Attendance:

David Ginople (DG)
Wayne Janik (WJ)
Joe Hall (JH)
Marcy Huttas (MH)
Rebecca Dohe (RD)

Guests:

Terry (SSA Property Owner)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager), Pamela Maass (WPBCC – Executive Director)

- 1) Call to Order at 8:06 PM
- 2) Review of November 18th Minutes

*DG motions. WJ seconds All in favor. **Motion passes.***

- 3) Financial Reports for December & January 2020

*DG motions. JH seconds. All in favor. **Motion passes.***

- 4) Executive Director Report; delivered by PM
- 5) Program Manager Report; delivered by GK
- 6) 2020 Audit Proposals

Motion 1: The Commission approves funding not to exceed **\$5,800** from line item **6.02 (SSA Audit)** for Eilts & Associates to perform SSA #33's 2020 Annual Audit. (21-1009)

*RD motions. WJ seconds. All in favor. **Motion passes.***

RD passes chair to DG

- 7) Motions from committees
 - a. Clean & Green

Motion 1: The Clean & Green Committee moves to approve funding not to exceed \$52,120 from line item **2.02 (Landscaping)** for Christy Webber Landscapes' 2021 General Landscaping contract for tree pits, flower beds, and plazas, from April – November. (21-0105)

*RD Motions. WJ Seconds. All in favor. **Motion passes.***

Motion 2: The Clean & Green Committee moves to approve funding not to exceed \$40,050 from line item **2.02 (Landscaping)** for Christy Webber Landscape's contract for planting and maintenance of on-street planters on Milwaukee Ave. (21-0110)

Discussion – Clean & Green committee recommended the contract for Brightview Landscapes, who have performed this service the last 3 years. Multiple commissioners believe that it is time to give Christy Webber a chance to see if they provide better offerings for their higher price. DG and JH suggested dividing the street and letting two vendors service different portions so the Commissioners could judge performance. GK strongly suggested to pick one vendor or the other for the entire street. Dividing street creates extra complications and it is easier to compare year over year. Commission can always switch back if they are not satisfied in 2020. Total difference in price is approx. \$5,000.

*RD motions to amend. JH Seconds. All in favor. **Motion passes.***

Motion 3: The Clean & Green Committee moves to approve funding not to exceed \$70,775 from line item **2.02 (Landscaping)** for Bartlett Tree Experts' 2021 Tree Care contract to maintain, prune, and update inventory for all SSA #33 trees. (21-0107)

Discussion – JW, WJ, DG bring up several questions and concerns about tree management plan, tree database, billing, and scope of work. GK recommends that if this many questions persist this motion can be tabled, brought back to Clean & Green Committee for a discussion with vendor, that voted on at Feb Commission meeting. Not urgent that this be approved this month.

*RD motions to table. JH seconds. All in favor. **Motion tabled.***

Motion 4: The Marketing & Business Development Committee moves to approve Christine Pundavela as a voting member.

*RD motions. JH seconds. All in favor. **Motion passes.***

Motion 5: The Marketing and Business Development Committee moves to approve funding not to exceed \$4,046.00 from line item **1.05 (Decorative Banners)** for the printing and installation of the new banner design produced by Chicago Event Graphics. (21-0102)

*RD motions. WJ seconds. All in favor. **Motion passes.***

Motion 6: The Marketing and Business Development Committee moves to approve funding not to exceed \$11,250 from line item **6.01 (Annual Report)** for the design, printing and distribution of the 2020 Annual Report to be produced by Teska. (21-0103)

RD motions. WJ seconds. All in favor. Motion passes.

8) Discussion

- a) DG discussed the Wicker Tree art installation. It is currently in storage and holder wants to start collecting a small storage fee. The Commission discussed what the next best steps would be given all of the money that's been invested into the piece, and whether it makes sense to invest in bringing it back, or scrap the project.
- b) Staff will reach out to DPD and Park District to see what next steps could look like

9) Adjournment Motion at 10:00 PM

RD motions. DG seconds. All in favor. Motion passes.