

WPB SSA #33 Commission Meeting Agenda
Wednesday, January 22nd, 2020 – 7:07pm-8:22pm
Wicker Park Field House
1425 N. Damen Ave.

In Attendance:

David Ginople (DG)
Wayne Janik (WJ)
Joe Hall (JH)
Marcy Huttas (MH)
Chad Jashelski (CJ)

Absent – Rebecca Dohe (Vice Chair)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager), Pamela Maass (WPBCC – Executive Director)

Guests - Austin DeLonge (Rebate applicant)

1. Call to Order at 7:07pm
2. Review of November 20th, 2019 Meeting Minutes
Motion to approve the minutes by DG; Seconded by: WJ

*All in favor, no opposed, no abstentions. **Motion passes.***

3. Financial Reports November & December 2019
Motion to approve reports by DJ; seconded by: WJ

*All in favor, no opposed, no abstentions. **Motion passes.***

4. Budget Summary, delivered by GK
5. 2019 Audit Proposals

motion

Motion 1: DG moves to select the proposal from Eilts & Associates to perform the 2019 SSA Audit with fees not to exceed **\$6,000** from budget line **6.02 (SSA Audit)**. (20-0108)

Motion by DG, seconded by: JH

MH doesn't think there's significant enough difference between proposals from Eilts & Associates and ACT Group to justify going with the more expensive of the two options, as they are both significantly cheaper than Sassetti. She suggests either sticking with Sassetti or going with ACT Group, the cheapest option.

WJ points out that when C&G Committee goes with the cheapest bid, work tends to be lower quality, and is okay with sticking with higher prices as long as we are working with the best vendor.

DG asks for staff input.

GK reports that ACT Group has performed the highest volume of SSA audits for several years, but some feedback has indicated that staff turnover at ACT group lead to sub-par experiences for other SSAs in 2018. Most peer organizations seem to be fairly satisfied with Eilts & Associates. Staff has no major complaints with Sassetti, but also doesn't have any major evidence to support that higher price has correlation to smoother audit process. It is also good practice to switch auditors from time-to-time. GK recommends sticking with Sassetti or considering Eilts & Associates.

DG feels that as budget tightens and service contracts get more expensive, it is important to be extra diligent about trimming other parts of the budget to allow for flexibility and new projects.

*WJ, JH and CJ in favor (3), MH opposed (1), DG abstains. **Motion passes.***

6. Chamber of Commerce Report, delivered by PM
7. SSA Program Manager Report, delivered by GK
8. Motions from Committees

a. Clean and Green

Motion 1: The Clean & Green Committee moves to approve funding not to exceed **\$52,120** from budget line **2.02 (Landscaping)** for Christy Webber Landscapes' 2020 General Landscaping contract for tree pits, flower beds, and plazas, from April – November. (20-0101)

Motion to approve motion made by DG; Seconded by: MH

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 2: The Clean & Green Committee moves to approve funding not to exceed **\$62,500** from budget line **2.02 (Landscaping)** for Bartlett Tree Experts' 2020 Tree Care contract to maintain and prune all SSA #33 trees for the 2020 calendar year. (20-0102)

Motion to approve motion made by DG; Seconded by: JH

MH: This looks like a \$19,200 increase from their normal contract
AH: Yes, this is for 10 extra days of pruning, as recommended by Bartlett

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 3: The Clean & Green Committee moves to approve funding not to exceed **\$2,000** from budget line **2.11 (Graffiti Abatement)** for the 32nd Ward offices to purchase graffiti removal supplies. (20-0103)

Motion to approve motion made by DG; Seconded by: JH

*All in favor, no oppositions, no abstentions. **Motion passes.***

b. Grants & Rebates

motions

Motion 4: The Grants & Rebates Committee moves to approve funding not to exceed **\$5,000** from line item **1.10 (Community Grants)** for Collaboracion's 2020 programming at the Flat Iron Arts Building through December 31, 2020. (19-1110)

Motion to approve motion made by DG; Seconded by: WJ

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 5: The Grants & Rebates Committee moves to approve funding not to exceed **\$540** from line item **1.10 (Community Grants)** for 826CHI's "Fresh Ink" initiative to take place through June 30, 2020 at 1276 N. Milwaukee Ave. (19-1201)

Motion to approve motion made by DG; Seconded by: MH

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 6: The Grants & Rebates Committee moves to approve the request for an extension for North Wolcott LLC's 2017 Façade Rebate application for 1900 W. North Avenue, and to approve payment from the 2020 Budget not to exceed **\$5,000** from line item **2.03 (Façade Enhancements Program)**. (20-0107)

Motion to approve motion made by DG; Seconded by: MH

GK: This application was approved by SSA Commission in 2017, but our policy states that if work takes longer than 1 year, applicant must request an extension. This will also to be approve payment from 2020 Budget, as we can't really take money from 2017 Budget at this point.

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 7: The Grants & Rebates Committee moves to approve funding not to exceed **\$5,000** from line item **2.03 (Façade Enhancements Program)** for 1302 N. Milwaukee Ave. façade renovations. (20-0105)

Motion to approve motion made by DG; Seconded by: WJ

AD gave brief overview of their soon-to-open business and a summary of the construction work on the facade

*All in favor, no oppositions, no abstentions. **Motion passes.***

Motion 8: The Grants & Rebates Committee moves to approve funding not to exceed **\$1,000** from line item **5.05 (General Safety & Security Programs)** for the installation of exterior security cameras at 1302 N. Milwaukee Ave. (20-0106)

Motion to approve motion made by DG; Seconded by: WJ

*All in favor, no oppositions, no abstentions. **Motion passes.***

9. Discussion

GK provided update and staff input on next steps for stalled wayfinding project

DG and JH would still like to see project come to fruition, but GK suggests that this would take re-design and likely fabrication/installation in 2021.

10. Adjournment Motion at 8:22 pm