

**WPB SSA #33 Commission Meeting Minutes**  
**Wednesday November 20<sup>th</sup>, 2019 – 7:04-8:19 PM**  
**Wicker Park Field House**  
**1425 N. Damen Ave.**

In Attendance:

David Ginople (DG)  
Wayne Janik (WJ)  
Joe Hall (JH)  
Marcy Huttas (MH)

Absent – Rebecca Dohe (Vice Chair)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager), Pamela Maass (WPBCC – Executive Director)

1. Call to Order at 7:04 PM

Introductions – Chair

2. Review of October 16<sup>th</sup>, 2019 Meeting Minutes

Motion to approve the minutes by DG; Seconded by: WJ

*All in favor, no opposed, no abstentions. **Motion passes.***

3. Financial Reports for October 2019

Motion to approve the report by DG; Seconded by: MH

*All in favor, no opposed, no abstentions. **Motion passes.***

4. Budget Summary; delivered by GK

5. 2020 Commission Meeting Schedule

**Motion 1:** The Commission moves to approve the 2020 Commission meeting schedule.

*Motion to approve motion made by DG; Seconded by: MH*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 2:** The Commission moves to cancel the December 18, 2019 SSA Commission Meeting.

*Motion to approve motion made by DG; Seconded by WJ*

*All in favor, no oppositions, no abstentions. **Motion passes.***

6. Executive Director Report; delivered by PM

7. Program Manager Report; delivered by GK

## 8. Reports of Committees

### a. Clean & Green

**Motion 3:** Clean & Green Committee moves to approve funding not to exceed **\$34,664** from budget line **2.02 (Landscaping)** from the **2020 budget** for Brightview's 2020 contract for landscaping and maintenance of SSA #33's 70 on-street orange planters on Milwaukee Avenue. (19-1101)

*Motion to approve motion made by DG; Seconded by: MH*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 4:** Clean & Green Committee moves to approve funding not to exceed **\$23,625** from **budget line 2.11 (Graffiti Abatement)** from the **2020 budget** for Cleanslate's 2020 contract for Graffiti Abatement. (19-1102)

*Motion to approve motion made by DG; Seconded by: JH*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 5:** Clean & Green Committee moves to approve funding not to exceed **\$400** from budget line **3.01 (Garbage / Recycling Material Program)** from the **2019 budget** for composting at the Wicker Park Bucktown Chamber of Commerce's 2019-2020 Indoor Farmers Market taking place on several dates at Robey Hall, 2018 W. North Ave. (19-1103)

*Motion to approve motion made by DG; Seconded by: JH*

*All in favor, no oppositions, no abstentions. **Motion passes.***

### b. Transportation

**Motion 6:** Transportation Committee moves to approve funding not to exceed **\$2,500** from budget line **5.04 (Bicycle Safety Programs)** for Gee Teez Co. to produce branded, reflective leg bands. (19-1105)

*Motion to approve motion made by DG; Seconded by: WJ*

*All in favor, no oppositions, no abstentions. **Motion passes.***

### c. Executive

**Motion 7:** The Executive Committee moves to approve funding not to exceed **\$1,825.00** budget line **1.02 (Special Events)** for the 2019 WPBCC + SSA joint holiday party to be held at Exchange 312 on December 11<sup>th</sup>. (19-1106)

*Motion to approve motion made by DG; Seconded by: WJ*

*MH asked if the 50/50 funding split is following SSA protocol. GK & PM answered that this is exactly how it is laid out in the SSA Program Guide, as long as the SSA is not paying for any alcohol. PM confirmed that the Chamber would be paying for all of the alcohol.*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 8:** The Executive Committee moves to approve funding not to exceed **\$41,600** from budget line **2.08 (Sidewalk Maintenance & Litter Abatement)** from the **2020 Budget** for Cleanslate's 2020 Wicker Park AfterDark contract extension. (19-1107)

*Motion to approve motion made by DG; Seconded by: WJ*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 9:** The Executive Committee moves to approve funding not to exceed **\$8,000** from budget line **2.06 (Public Art)** for Terry Karpowicz to remove Wicker Tree art installation from Wicker Park until the canopy is fully completed. (19-1108)

*Motion to approve motion made by DG; Seconded by: WJ*

*GK and DG note that once this is removed, the Park District is still open to re-installing as long as all parties have had the opportunity to inspect the installation and make sure that it will not malfunction again.*

*All in favor, no oppositions, no abstentions. **Motion passes.***

**Motion 10:** The Executive Committee moves to approve funding not to exceed **\$1,768** from budget line **1.05 (Decorative Banners)** from the **2019 Budget** for Chicago Event Graphic's annual rotation of 34 "Welcome" banners to "Holiday" banners. (19-1109)

*Motion to approve motion made by DG; Seconded by: WJ*

*GK noted that this included the rotation from "Welcome" to "Happy Holidays" in November, then then rotating them back in January.*

*All in favor, no oppositions, no abstentions. **Motion passes.***

## 9. Wayfinding Project

DG asked GK for an update on the stalled wayfinding project. GK provided up-to-date information on conversations with contractor and subcontractor on permitting, invoicing, and plans going forward. Staff is currently waiting to see if the 2<sup>nd</sup> and 32<sup>nd</sup> Ward approve Public Way Use Permits before making any final decisions about next steps. Thirst (contractor) will be invoicing the SSA/Chamber for extra work that has not yet been paid for – whether or not the project gets installed.

## 10. Adjournment Motion at 8:19