

WPB (SSA #33) Commission Meeting Minutes
Wednesday January 16, 2019 7:05 PM – 8:38 PM
Wicker Park Field House
1425 N. Damen

In Attendance:

David Ginople (DG)
Brent Norsman (BN)
Rebecca Dohe (RD)
Joe Hall (JH)
Wayne Janik (WJ)
Marcy Huttas (MH)

Staff – Alice Howe (SSA Program Specialist), Garrett Karp (SSA Program Manager), Pamela Maass (WPBCC Executive Director),

Guests – Rebecca George (Resident/Business Owner - Volume's Bookcafe), Brett Keeshin (Resident), Chris T. (Resident), Michael Waicekauskas (Resident/Business Owner - Knead Pizza)

1. Call to Order at 7:05 PM

Introductions – Chair

2. Review of December 19th, 2018 Meeting Minutes

Motion to Approve the minutes by WJ; Seconded by: JH

3. Financial Reports November & December 2018

Motion to approve the reports by JH; Seconded by: BN

Discussion: JH is curious why line item 4.7 went above the budgeted amount. Staff will look into what expenses caused this.

4. Chamber of Commerce ED Report; delivered by PM

a. The WPBCC has begun orientation with five new board members. They will also be offering sponsorship level memberships for 2019. The Chamber will be holding its annual retreat and board meeting at Antique Taco on Feb. 19. The February mixer will be a joint mixer with the Logan Square Chamber at The Logan Theatre on Feb. 13. The WPB Wellness Days will take place at the Wicker Park Farmers Market for the final two market days in April at Chop Shop.

5. Program Manager report; delivered by GK

a. GK delivered a supplemental summary of expenses relating to the 2018 budget (through 12/31/18) with a breakdown of the SSA's remaining 2018 expenses yet to be paid out and carryover. A similar summary for 2019 was also presented showing the amount of 2019 budget already allocated (through 12/31/18) on items such as snow removal and litter abatement (over 30%). These reports emphasize that roughly 75% of the budget in any given year is available to allocate through Commission meetings, as staffing/rent/office expenses are close to 25% of the budget. This summary report will be included in

every Commission packet moving forward to give staff & Commission a better real-time understanding of the SSA budget.

b. GK discussed the record attendance of committee meetings this month since staff has begun to send email reminders and updates. The first Window Works exhibit is set to be installed at the end of this month. There is now a complete inventory of bike racks, planters and cigarette recycling cans throughout the SSA. GK suggests the SSA #33 hold a joint mixer with SSA #27 (Lakeview) to compare and contrast projects and processes.

6. Reports of Committees (3-5 min/committee)

a. Executive, delivered by BN

Motion 1: On behalf of the Guide Development Committee, the Executive Committee moves to approve spending not to exceed \$5,000 from line item 2.03 (**Façade Enhancement Program**) for Garfield's Beverage at 1336 N. Milwaukee Ave. for updating and restoring the vacant storefront. (18-1207)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

Motion 2: On behalf of the Guide Development Committee, the Executive Committee moves to approve spending not to exceed \$1,000 from line item 5.05 (**General Safety and Security Programs**) for Garfield's Beverage at 1336 N. Milwaukee Ave. for installing security cameras. (18-1208)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

Motion 3: On behalf of the Transportation Committee, the Executive Committee moves to approve spending not to exceed \$5,000 from line item 2.05 (**Streetscape Elements**) for the fabrication and placement of additional larger orange planters in the closed slip lanes at the Milwaukee/Ashland and Milwaukee/Damen intersections by Doty & Sons. (19-0105)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

Motion 4: The Executive Committee moves to approve spending not to exceed \$20,000 from line item 2.06 (**Public Art**) for sponsoring five installations for the 2019 Chicago Sculpture Exhibition beginning in spring of 2019. (19-0106)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

Motion 5: The Executive Committee moves to approve spending not to exceed \$2,500 from line item 1.07 (**Print Materials**) for Thirst to perform a feasibility study on a WPB business directory. (19-0107)

*JH motions to **table** the motion; Seconded by: JH*

Multiple commissioners debated whether the timing, cost, process, and vendor for this initiative makes sense. WJ suggested that this discussion should be led by the Chamber. DG suggested that this

conversation continue in the next Guide Development meeting, but that the Commission isn't ready to decide on format, staffing, and other important variables. BN asked that staff reach out to Thirst before next Guide Development meeting to ask for their input.

All in favor of tabling motion, no opposed, no abstentions

b. Promote WPB; delivered by RD

Motion 6: to approve spending not to exceed \$4,000 from line item 1.10 (**Community Grants**) to fund Watercolor Wonder's 2019 programming at Wicker Park Field House, 1425 N. Damen Ave with the committee's new stipulations of dispersing 50% of the funding before the programming and 50% upon completion and requiring metric data. (18-1102)

Motion to approve by RD; Seconded by: WJ

All in favor, no opposed, no abstentions

c. Transportation: Pedestrians, Passengers & Bikes; delivered by JH

Motion 7: The Transportation Committee moves to approve spending not to exceed \$4,000 from line 2.04 (**Wayfinding & Signage**) for the fabrication of a 4th wayfinding kiosk to be installed in the vicinity of the Clybourn Metra station near the intersection of Ashland & Cortland. (19-0104)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

e. Clean and Green; delivered by WJ

Motion 8: to approve spending not to exceed \$42,966.00 from line item 2.08 (**Sidewalk Maintenance**) for CleanSlate's AfterDark program for all of 2019, to take place every Friday and Saturday evening. (19-0101-M)

Motion to approve by WJ; Seconded by: RD

MH, DG, BN in favor, JH abstains

Motion 9: to approve spending not to exceed \$10,000 from line item 3.01 (**Garbage/Recycling Material Program**) for 2019 electronics recycling and paper shredding events to take place bi-monthly beginning this March in the parking lots at the A.N. Pritzker School (2020 W. Evergreen) and Burr Elementary (1670 N. Ashland). This includes costs for vendors, rent, promotion and supplies. (19-0102)

Motion to approve by WJ; Seconded by: RD

All in favor, no opposed, no abstentions

Motion 10: to approve spending not to exceed \$51,500.00 from line item 2.02 (**Landscaping**) for Christy Webber contract for 2019 to maintain all current tree pits and planters on North Ave. and Metzger Court. This is the same amount as the 2018 contract. (19-0103-M)

Motion to approve by BN; Seconded by: WJ

All in favor, no opposed, no abstentions

9. Questions & Announcements (5 minutes)

a. CT is curious if Cleanslate cleans under the viaducts near the Clybourn Metra station. Staff will look into this. RG is curious if the SSA helps to fund missing light poles – there are several missing on N. Milwaukee that make dangerous patches for pedestrians. DG replies that the Commission is discussing ways to help the Alderman's offices to replace light poles.

10. Adjournment at 8:38

Motion to adjourn by WJ; Seconded by: BN

All in favor, no opposed, no abstentions