

WPB (SSA #33) Commission Meeting Minutes  
Wednesday January 17, 2018  
Wicker Park Bucktown Chamber Office  
1425 N. Damen Ave.

In attendance:

Brent Norsman (BN)  
Joe Hall (JH)  
Rebecca Dohe (RD)  
Wayne Janik (WJ)  
David Ginople (DG)  
Marcy Huttas (MH)

### Minutes

1. Call to Order at 7:03pa.m.
2. Introductions by Chair—BN

In attendance: Pamela Maass (Executive Director), Sam Choudhury (SSA Program Manager), Hans Kumler (SSA Program Specialist)

3. Review of December 13, 2017 Meeting Minutes

*Motion to approve the minutes made by: WJ; Seconded by: DG*

*RD—the SSA Commission agenda needs to note who is chairing the meeting during committee reports at the Commission meeting.*

*All in favor, no opposed, no abstentions.*

4. Financial Reports, November 2017, delivered by JH

*Motion to approve the financial reports made by: DG; Seconded by: MH*

*JH questions line item 6.12-17. HK answers: SSA staff will reevaluate the line item amount for this.*

*All in favor, no opposed, no abstentions*

5. Chamber of Commerce Report, delivered by PM

The January mixer at Publican Anker was well-attended by 60+ attendees. Next month's mixer will be a joint event with Logan Square Chamber of Commerce, hosted at Concord Music Hall.

Business beat meeting with District 014 Police will take place tomorrow, 1/18, at the Den Theater at 9:30am.

Chamber is seeking vendors and sponsors for first annual WPB Wellness Expo & Rejuvenation Crawl. Chamber board has voted to renew contract with Silverman PR firm for 2018

6. Program Manager Report, delivered by HK

SSA Clean & Green committee has approved 2018 contract renewals for landscaping services with Christy Webber Landscapes; Tree Care with Bartlett Tree Experts; Litter & Graffiti Abatement with Cleanslate.

The SSA Promote Committee has preliminary ideas for a new logo ready to share with the Commission. The committee has also voted to move forward with two of the committee's 2018 projects (Annual Report, and Neighborhood Guide). Teska Associates has been selected to produce the 2017 Annual Report and WHERE Magazine has been selected to produce the Neighborhood Guide.

Bike rack order was approved by Transportation committee and an order will be submitted this month. Cleanslate has agreed to receive/store racks, while HK and SC inventory bike rack locations in the SSA district.

7. Reports of Committees

**a. Executive**, delivered by BN

**Motion 1:** On behalf of the Arts Committee, the SSA Executive Committee moves to approve spending not to exceed **\$10,000** from line item **2.06 (public art)** for additional costs related to the installation of artist Mike Helbing's "Wicker Tree" sculpture.

*Motion to approve made by: DG; Seconded by: BN*

*No Discussion*

*All in favor, no opposed, no abstentions*

**Motion 2:** the SSA Executive Committee moves to approve spending not to exceed **\$20,000** from line item **2.06 (public art)** to fund public art installations as part of the Chicago Sculpture Exhibition.

*Motion to approve made by: DG; Seconded by: WJ*

*No Discussion*

*All in favor, no opposed, no abstentions*

**b. Promote WPB**, delivered by RD.

**Motion 3:** The committee moves to approve funding not to exceed **\$4,000** from line item **1.10 (community grants)** for 2018 Watercolor Wonder program community grant application.

*Motion to approve made by: RD; Seconded by: BN*

*No Discussion*

*All in favor, no opposed, no abstentions*

**Motion 4:** the committee moves to approve funding not to exceed **\$22,000** from line item **1.07 (print materials)** for the production of the 2018 neighborhood guide.

*Motion to approve made by: RD; Seconded by: WJ*

*Discussion – JH asks, what changes will be made to this year’s neighborhood guide?*

*SC answers, the biggest piece of feedback from last year’s guide was functionality of maps in the guide. We are considering fold out maps that highlight relevant cultural/unique features of the neighborhood. PM adds, the intention of this piece is guide visitors through the community.*

*All in favor, no opposed, no abstentions*

**Motion 5:** The committee moves to approve funding not to exceed **\$10,900** from line item **6.01 (SSA Annual Report)** for the production of the 2017 SSA Annual Report.

*Motion to approve made by: RD; Seconded by: WJ*

*Discussion – JH asks, does this price include distribution of the report?*

*HK answers, yes, the total cost includes distribution of 4,000 copies. 3,600 will be mailed, 400 to be delivered to WPBCC office for in-house distribution at events.*

*All in favor, no opposed, no abstentions*

**c. Transportation,** delivered by JH.

The committee discussed finding locations for additional bike racks to be ordered in 2018. HK will contact manufacturer to provide a quote for bike racks that takes into account installation fees through our vendor Cleanslate. A revised quote will be provided by Dero, the manufacturer.

**d. Guide Development,** delivered by MH.

The committee discussed a “legacy lease” program being developed by 2<sup>nd</sup> ward. Topics discussed included who should qualify for such a program and preliminary program details. The committee plans to launch an effort to reach out to neighborhood stakeholders for feedback on what kinds of developments are most needed in the community. This would consist of a printed brochure to be distributed to real estate developers considering investing in the community.

**e. Clean and Green,** delivered by WJ.

**Motion 6:** The committee moves to approve spending not to exceed \$2,000 for graffiti supplies for aldermanic offices from line item **2.11 (graffiti abatement)**.

*Motion to approve made by: WJ; Seconded by: JH.*

*Discussion – BN asks, is this amount consistent with year-to-year spending in this budget line item? HK answers, yes, this is the same amount budgeted for in 2016-2017.*

*All in favor, no opposed, no abstentions*

**Motion 7:** The committee moves to approve spending not to exceed **\$51,500** from line item **2.02 (landscaping)**, extending the Christy Webber landscaping contract effective 4/15/2018 through 11/15/2018.

*Motion to approve made by: WJ; Seconded by: JH.*

*No Discussion*

*All in favor, no opposed, no abstentions*

**Motion 8:** The committee moves to approve spending not to exceed **\$20,000** from line item **2.11 (graffiti abatement)**, extending the Cleanslate graffiti abatement contract effective 3/1/2018 – 11/30/2018.

*Motion to approve made by: WJ; Seconded by: RD.*

*No Discussion*

*All in favor, no opposed, no abstentions*

**Motion 9:** The committee moves to approve spending not to exceed **\$186,057** from line item **2.08 (sidewalk maintenance)** extending the Cleanslate litter abatement contract effective 1/1/2018 – 12/31/2018.

*Motion to approve made by: WJ; Seconded by: RD.*

*No Discussion*

*All in favor, no opposed, no abstentions*

**Motion 10:** The committee moves to approve spending not to exceed **\$52,800** from line item **2.02 (landscaping)** extending the Bartlett Tree Experts tree care contract effective 4/15/2018 – 11/15/2018.

*Motion to approve made by: WJ; Seconded by: RD.*

*No Discussion*

*All in favor, no opposed, no abstentions*

**f. Arts, delivered by DG.**

The committee discussed strategy and budgeting for 2018 public art installations and will consider larger-scale art exhibitions, such as the Chicago Sculpture Exhibition. The committee has not been able to meet for the past two months, but will revisit at the upcoming committee meeting on 1/23/18.

**8. Questions & Announcements (5 minutes)**

NONE

**9. Adjournment Motion**

Adjournment at 8:39 p.m.

*Motion to approve made by: WJ*

*Seconded by: BN*

*Passes unanimously*