

Executive Committee  
Minutes  
January 16, 2018

In attendance: Brent Norsman (Chair), Rebecca Dohe (Vice Chair), Wayne Janik (Treasurer), David Ginople (Secretary), Pamela Maass (WPB Executive Director), Sam Choudhury (SSA Program Manager), Hans Kumler (SSA Program Specialist)

1. Annual SSA Retreat—the committee determined a tentative date and location for the annual SSA commissioners retreat. Pending approval, the retreat will be held Friday February 9<sup>th</sup> from 8:30am-12p at the Robey. PM will confirm meeting space reservations. HK/SC will prepare an agenda for the retreat.
2. Arts Committee Project Updates
  - a. Artist Mike Helbing has submitted a quote from a structural engineering firm that estimates costs related installing necessary support infrastructure for his “Wicker Tree” sculpture. The committee discussed providing additional funding to cover costs associated with this quote.
  - b. SSA Arts/Marketing Assistant—SSA 33 will hire a part-time staff member to support neighborhood arts projects. SC will review applications and reach out to schedule interviews ahead of the February commission meeting.
3. Branding/Logo Refresh—SC spoke with Gina Murphy (SSA logo rebrand artist) to get caught up on the project thus far.
4. Holiday Decorations—scheduled to start coming down this week, weather permitting.
5. Milwaukee Ave. planters—SC contacted a local manufacturer of planters and will seek quotes. HK/SC will work to create and post an RFP for servicing/maintaining planters.
6. Snow Removal Update—WJ and RD reported unplowed sidewalks along Division and Ashland. HK noted the activation times provided from vendor Christy Weber landscapes and confirmed crews were out in these areas at least twice per snow event. HK will monitor.
7. Motions for the Commission meeting:

**Motion 1:** On behalf of the Arts Committee, the SSA Executive Committee moves to approve spending not to exceed **\$10,000** from line item **2.06 (public art)** for additional costs related to the installation of artist Mike Helbing’s “Wicker Tree” sculpture.

***DG motions, WJ seconds. All in favor.***

**Motion 2:** On behalf of the Arts Committee, the SSA Executive Committee moves to approve spending not to exceed **\$20,000** from line item **2.06 (public art)** for 2018 art installations as part of the Chicago Sculpture Exhibition.

***DG motions, WJ seconds. All in favor.***