

WPB (SSA #33) Commission Meeting Minutes  
Wednesday November 15, 2017  
Wicker Park Field House  
1425 N. Damen Ave.

In attendance:

Brent Norsman (BN)  
Rebecca Dohe (RD)  
Wayne Janik (WJ)  
Joe Hall (JH)  
Marcy Huttas (MH)

Absent:

David Ginople

### Minutes

1. Call to Order at 7:05 p.m.  
Introductions by Chair

Guests-- Tom Bellino (commissioner applicant), Pamela Maass (Executive Director, WPB Chamber), Michael Ashkenasi (SSA Program Specialist, WPB Chamber), Hans Kumler (SSA Program Specialist, WPB Chamber), Shabbir Chandabhai (architect designing new playground at A.N. Pritzker), Alma Wieser (local business owner), Chris Tuepfor (neighborhood resident).

2. Review of October 18, 2017 Meeting Minutes

RD pointed out a typo in the motion relating to the Cleanslate motion. MA will fix.

*Motion to approve the minutes made by: WJ*

*Seconded by: RD*

*All in favor, no opposed, no abstentions*

3. Financial Reports, October 2017

*Motion to approve the financial reports made by: RD*

*Seconded by: MH*

*Discussion – JH asks about line item 6.12-17 (banking and payroll fees) since spending in this category exceeded budget significantly. MA replies that the budgeted amount for this specific line item should be updated in 2018 to reflect actual costs incurred during the past several years. MA suggests budgeted amount to \$5,000 going forward.*

*All in favor, no opposed, no abstentions*

4. Chamber of Commerce Report, delivered by PM

- Board Elections were held on 11/8 at November Mixer
- Commercial Real Estate Breakfast Wednesday November 29<sup>th</sup>, 930am at Royal Grocer
- Chillfest on 11/25
- December Mixer & Holiday Party on 12/13, at the Chopin Theatre
- NEW event – WPB Wellness Expo & Rejuvenation Crawl 4/8/18
- New Market Study brochure 2<sup>nd</sup> run will be ready soon, with changes to community map
- SSA staff updates – final round of interviews were held at WPB Office 11/15
- Open application for Arts committee paid part-time position

5. Program Manager Report, delivered by MA

- Holiday snowflakes have been installed, although vendor failed to install on certain blocks as outlined in our agreement with them. HK/MA will follow up.
- Tree grate repairs in progress on Milwaukee/Damen/Western/Ashland.
- Last e-shredding/e-recycling event was 11/11, 10a-12p at A.N. Pritzker. Turnout was great. Close to 1,200 pounds of electronics recovered. Waiting on report from paper shredding. Also got 18 new signups for our WPB E-newsletter. Considering Paint recycling in 2018 with Earth Paint.
- District Safety & Security Rebate programs postcard has been mailed to all PINs in SSA
- Market Brochure is finalized and will be unveiled at breakfast with commercial realtors 11/29
- Board Members presented “Night Ambassador” program for 2018 that will be added to Safety and Security Rebate program
- Permit has been granted by CDOT for the “Worker Cottage” (“One Big Thing”). The artist and her general contractor now need to get the construction permit for 2018 installation.
- Permit process is nearly complete with the Parks District for the “Wicker Tree”. The artist is just re-submitting some drawings + engineering specs, but hopefully this will be approved shortly.
- A part-time paid position will be hired (most likely in early-2018) to assist with social media content, updating the WPB Arts section of the website, trying to get pop-up art into vacant storefronts, etc.
- First rebranding / logo concepts were dropped off for November Promote Committee meeting. Designer was unable to attend due to illness, but dropped off materials for committee to review. Follow up call scheduled for Friday 11/17 to discuss 2<sup>nd</sup> drafts.
- CDOT’s portion of the Milwaukee Ave project is complete. We are still working on the permit for planters to enhance the new spaces.
- Blue Lounge project has been stalled at the permitting level. We are still offering tables/chairs to Katherine Darnstadt for Mautene Court.
- Several benches in the 1<sup>st</sup> and 32<sup>nd</sup> Ward are still awaiting permits. Benches in the 2<sup>nd</sup> Ward are still awaiting Alderman Hopkins’ signature.

6. Reports of Committees (3-5 min/committee)

**a. Executive**, delivered by RD

*Motion 1: to approve the 2018 SSA Commission meeting schedule for the following dates: 1/17/2018, 2/21/2018, 3/21/2018, 4/18/2018, 5/16/2018, 6/20/2018, 7/11/2018, 9/19/2018, 10/17/2018, 11/14/2018, 12/19/2018.*

*Motion to approve made by: JH*

*Seconded by: WJ*

*All in favor, no opposed, no abstentions*

- b. Promote WPB**, delivered by RD. Discussed everything already in the Program Manager report. RD also mentioned desire to link the 2018 Orange Gnome project to a new project launch for another committee, such as Clean & Green.
- c. Transportation: Pedestrians, Passengers & Bikes**, delivered by JH. Transportation committee had a student visitor from UIC's Urban Planning program at this month's meeting.

*Motion: to approve funding for 15 branded orange bike racks and 10 unbranded orange bike racks in an amount not to exceed \$12,000 from line item 3.04 (Bicycle Transit enhancements)*

*Motion to approve made by: JH*

*Seconded by: WJ*

*All in favor, no opposed, no abstentions*

*Discussion – WJ asked if budgeted amount for racks should be increased to \$15,000. MA replied that the initial quote for racks w/out installation was about \$8,000, so committee discussed budgeting additional funds totaling \$12,000 total for new racks + installation. BN suggested identifying more bike rack locations to brand neighborhood as “highest density bike rack neighborhood in Chicago”. Commission discussed misplaced bike corrals that were intended to be installed on near Wicker Park Plaza. Commission discussed reaching out to property owner who had ½ of bike corral (unbranded portion) installed to find out where other half of corral has gone. HK/MA will follow up to work out an agreement to recover other half of corral.*

- d. Guide Development**, delivered by MH. Discussed everything already in the Program Manager report.
- e. Clean and Green**, Committee meeting scheduled for next Tuesday, 11/21 at Janik's café at 9am. 50 trees planted in 2017, 2 on credit that were not planted yet for various reasons. BN reports trees planted between 2016-17 have led to 10% increase in urban canopy.
- f. Arts**, DG absent, but discussed everything already in the Program Manager report.

*Discussion:* Commission discussed issue with Hebru Brantley mural that was tagged and painted over by Streets & San. Guest Alma Wieser mentioned a similar occurrence at her building at 1550 N. Milwaukee. MA brought up the changes in Streets & San. Dept, which has made more funding and resources available for dept. to respond to 311 graffiti calls. BN suggested considering a “co-pay” system for property owners who want to add murals/public art to building exteriors. SSA could pay portion of this cost once a program is developed.

7. Questions & Announcements (5 minutes)

MA—suggests committees/commission revisit 2016 Master Plan update with new SSA staff to ensure 2018 vision is in-line with plan.

BN—would like committees to start brainstorming goals and project ideas for 2018 during December meetings.

WJ—asked guest Shabbir Chandabhai to share updates on A.N. Pritzker playground redesign. Guest Chris Tuefor asked for an update on SSA cigarette butt containers in neighborhood. MA and WJ provided details to his satisfaction.

8. Adjournment Motion

Adjournment at 8:12

*Motion to approve made by: BN*

*Seconded by: MH*

*Passes unanimously*