

WPB (SSA #33) Commission Meeting Minutes
Wednesday October 18, 2017
Wicker Park Field House
1425 N. Damen Ave.

In attendance:

Brent Norsman (BN)
Rebecca Dohe (RD)
Wayne Janik (WJ)
David Ginople (DG)
Joe Hall (JH)
Marcy Huttas (MH)

Minutes

1. Call to Order at 7:03 p.m.
Introductions by Chair

Guests-- Tom Bellino (commissioner applicant), Pamela Maas (Executive Director, WPB Chamber),
Michael Ashkenasi (Program Specialist, WPB Chamber)

2. Review of September 20, 2017 Meeting Minutes

Motion to approve the minutes made by: WJ

Seconded by: JH

All in favor, no opposed, no abstentions

3. Financial Reports, September 2017

Motion to approve the financial reports made by: DG

Seconded by: MH

Discussion – JH asks about the potential carryover for 2018. MA replies that we always have large expenses in December (holiday lighting, holiday snowflakes, snow removal) so we are in line to not have a higher-than-expected carryover.

All in favor, no opposed, no abstentions

4. Chamber of Commerce Report, delivered by PM

- WPB Dinner Crawl was on 9/26 and very successful
- Joint Trick or Treating campaign with West Town Chamber coming up on 10/31

- Business Beat Meeting on 11/2, 9:00 a.m., at the Den Theatre
- Joint Halloween event with 1st Ward office on 11/2, 6:00 p.m. at The Joinery
- November Mixer & WPBCC Board Elections at Time Gallery on 11/8
- Chillfest on 11/25
- December Mixer & Holiday Party on 12/13, at the Chopin Theatre

5. Program Manager Report, delivered by MA

- 50 new trees planted by CDOT in October, including 26 total NEW tree pits
- Last shredding/recycling event of the year on 11/11, 10-12:00 at Pritzker Elementary
- District Safety & Security Rebate programs postcard has been mailed to all PINs
- Market Brochure is nearly finalized and then the unveiling breakfast with commercial realtors will be scheduled
- “One Big Thing” has received permits from the city. Now the artist and her Gen. Contractor need to obtain the construction permits.
- “Wicker Tree” is getting closer to approval from the Chicago Parks District. Artist will be submitting updated drawings and engineering specs shortly.
- Holiday banners and lighting are awaiting permits from the City & Parks District.
- Gina Murphy will present the first rebranding / logo concepts at the November Promote Committee meeting
- Milwaukee Ave. planters, benches, and Blue Lounge Project all in various stages of permit process w/ CDOT
- Alderman Hopkins has signed off on Commissioner renewals for BN and JH, and will be signing the Commissioner application for TB shortly.

6. Reports of Committees (3-5 min/committee)

a. Executive, delivered by RD

Motion 1: on behalf of the Promote Committee, to move \$35,000 from line item 2.06 (public art) to line item 1.06 (holiday decorations)

Motion to approve made by: RD

Seconded by: WJ

All in favor, no opposed, no abstentions

Motion 2: on behalf of the Promote Committee, to approve funding of holiday lighting in an amount not to exceed \$35,000 from Line Item 1.06 (holiday decorations), starting mid-November and ending early-Jan 2018. This will be performed by Illuminight Lighting at the Polish Triangle and the Damen Arts Plaza on the 606.

Motion to approve made by: RD

Seconded by: WJ

Discussion – MH asked about programming at both locations. Various people reply about Tuesdays at the Triangle at the Polish Triangle. Conversation that perhaps the Polish Triangle Coalition could be approached to do more programming in the Triangle during the holidays. TB asks whether holiday lights require residents notification, DG & MA reply that the lights are not bright enough to disturb people and the City / Parks District never require this.

All in favor, no opposed, no abstentions

Motion 3: to approve funding to repair the planter fence at the northwest corner of North Avenue and Marshfield Ave. in an amount not to exceed \$1,700.00 from line item 2.05 (streetscape elements).

Motion to approve made by: RD

Seconded by: WJ

All in favor, no opposed, no abstentions

b. Promote WPB, delivered by RD - did not meet in September. Discussed everything already in the Program Manager report.

c. Transportation: Pedestrians, Passengers & Bikes, delivered by JH

Motion: to approve funding to repair the planter fence at the northeast corner of North Avenue and Wolcott Ave. in an amount not to exceed \$1,587.50 from line item 2.05 (streetscape elements).

Motion to approve made by: JH

Seconded by: WJ

Discussion – WJ suggests putting cameras all along North Ave, to catch the people that keep hitting the corner planters.

All in favor, no opposed, no abstentions

d. Guide Development, delivered by MH. Discussed everything already in the Program Manager report.

e. Clean and Green, delivered by WJ

Motion: to approve and not to exceed \$186,056.85 from Line Item 2.08 (Sidewalk Maintenance – Service Contract) for sidewalk cleaning from January 2018 to December 2018. Sidewalk cleaning will be performed by Cleanslate within SSA#33.

Motion to approve made by: WJ

Seconded by: JH

Discussion – JH requests a review of the Scope of Services. MA reads out loud. DG requests litter abatement (at least trash can pickups) for the days before & after long holidays. If Cleanslate cannot do it, in 2018 see if an outside vendor can pick up these days instead.

All in favor, no opposed, no abstentions

- f. Arts**, delivered by DG. Discussed everything already in the Program Manager report
7. Questions & Announcements (5 minutes)
PM – Hiring search for Program Manager replacement is well under way, and she plans to schedule phone interviews with initial candidates this week.
MA – Leaving WPBCC towards end-November / early-December and will ensure a smooth transition with replacement Program Manager and replacement Program Specialist.

8. Adjournment Motion

Adjournment at 8:27

Motion to approve made by: WJ

Seconded by: JH

Passes unanimously